

THE MINUTES OF THE BOARD OF THE MAYOR AND ALDERPERSONS OF
THE CITY OF WATERTOWN, WILSON COUNTY, TN

DECEMBER 20, 2022

The Board of Mayor and Alderpersons of the City of Watertown, Wilson County, TN met in regular session on December 20, 2022 at 6:00 p.m. at the Watertown Community Center.

Alderpersons Present: Howell Roberts, Steve Casey, Caleb Barrett Larry Byrd and Mayor Mike Jennings.

Alderpersons Absent: Laura Cromer and Kristie Cantrell

Mayor Jennings called meeting to order and led in prayer.

Mayor Jennings presented November 15, 2022 minutes for approval. Caleb made motion to approve with proper second made by Steve. Motion carried unanimously.

Mayor Jennings wanted to thank Kristie Cantrell for her years of service as City Council member and for what she has done for the City of Watertown as a council person and we appreciate her.

Mayor Jennings introduced Judge Barry Tatum to administer the oath of office to newly elected member Kyle Stacey and reelected members Howell Roberts and Caleb Barrett. The Oath was administered and these member began their terms

Public Business

None

Police Report

No questions on report.

Mayor Jennings stated he wanted to make a correction on the retention bonus from last month's meeting. Full time employees with six (6) years' service receive \$4,500.00 on December 15, 2022 and June 30, 2023. Part time employees who have been employed at least one (1) year service and work an average of twenty (20) hours per week will receive \$600 on December 15, 2022 and June 30, 2023.

Mayor Jennings stated it was in minutes as he stated in meeting and we need to make a motion to approve as he has just restated it as intended to be. Steve made motion to accept the written proposal as it was presented with proper second made by Larry. Motion carried unanimously.

Steve asked about the status on the Police station building repairs? Assistant Chief Henderlight replied they got the door replaced. They have got to do the painting but it has to be 60 degrees or above.

Fire Report

Assistant Fire Chief Joe Decker presented fire report. There were a total of 50 calls with an average of 1.60 calls per day. Decker stated they were researching software options for state reporting. They will provide more information once they have researched and completed demos and various options that will meet their needs.

Sewer Report

Dale Smith stated the EPA conducted an inspection on October 28, 2022. The objective for the inspection was to assess the City's compliance with its National Pollutant Discharge Elimination System (NPDES) permit and the Clean Water Act (CWA). The inspection results have been summarized in the enclosed CEI Report.

Annexation/Rezoning Parkerson & Taylor

Mayor Jennings stated the Watertown Planning Commission has recommendations for two annexation into the city.

- 1). Annexation/Rezoning – Joe Parkerson property. Wilson County property map 110. Part of parcel 58. Approximately 1.25 acres contiguous to current city limits.
- 2). Annexation/Rezoning – William Taylor property. Wilson County property map 110. Part of parcel 57.02. Approximately 3.00 acres contiguous to current city limits.

Mayor Jennings presented Resolution for Plan of Services for annexed area to be provided by the City of Watertown. This is for Joe D. Parkerson property.

Steve asked if the extension of services is being done at the city's expense or at the developer's expense. Christopher stated it is at property owner expense.

Larry made motion to approve with sewer extensions two (2) year from the date of annexation unless both the municipality and the property owner agree to a modified timeline for completion of said work. Caleb second the motion. Motion carried unanimously.

Mayor Jennings presented Ordinance No 2022-06 annexing certain territory owned by Joe D. Parkerson and assigning R-1 (Low Density Residential) Zoning to the affected property by the City of Watertown, TN. Howell made motion to approve on 1st reading with proper second made by Kyle Stacey. Motion carried unanimously.

Mayor Jennings presented Resolution for Plan of Services for annexed area to be provided by the City of Watertown. This is for William Taylor property.

Steve made motion to approve with sewer extensions will be constructed by owner of record at the time of proposed construction at a time not to exceed two (2) year from the date of annexation unless both the municipality and the property owner agree to a modified timeline for completion of said work. Howell second the motion. Motion carried unanimously.

Mayor Jennings presented Ordinance No 2022-07 annexing certain territory owned by William Taylor and assigning R-1 (Low Density Residential) Zoning to the affected property by the City of Watertown, TN. Howell made motion with proper second by Larry. Motion carried unanimously.

Mayor Jennings stated the Urban Growth Boundary growth plan public hearing for Watertown will be Tuesday, January 10, 2023 from 5:00 to 8:00 p.m. This is open to the public.

Mayor Jennings reported on the sewer rehab project easements. The final easement necessary for construction, owned by the Licklitters can be purchased for \$4,000.00. Caleb made motion to approve with proper second made by Steve. Motion carried unanimously.

Mayor Jennings presented Ordinance No 2022-08 to amend the budget for fiscal year 2022-2023 by making the following additional appropriations. See attachment.

Steve made motion to approve on 1st reading with proper second made by Kyle. Motion carried unanimously.

Mayor Jennings reported that the grant for the turntable was filed on time (before the deadline in November). It may be two or three months before we receive any information back but you will be kept updated. This is a 70/30 grant. If we are successful we'll get 70 percent and have to match it with 30 percent. Mayor Jennings stated it does not require any action tonight.

Vickie and Toby Vaughn with General Sign Services presented proposal of sign to be placed outside of City Hall building. After much discussion Larry made motion to defer until January with proper second made by Steve. Motion carried unanimously.

New Business

Mayor Jennings stated he received email from Mr. Poole who does our Audit and has completed the first draft of the audit stating everything looks good and financial condition continues to improve.

Mayor Jennings presented Ordinance No. 2022-09 to amend the budget for fiscal year 2022-2023 by making the following additional appropriation in the water and sewer fund. See attachment. Steve made motion to approve with proper second made by Howell. Motion carried unanimously.

Mayor Jennings presented Ordinance No. 2022-10 amending the personnel policy of the City of Watertown. Should any employee retire after 35 years of continuous service with the City of Watertown and has reached the age of 65 years, the City of Watertown shall continue to pay the insurance for that employee from the date of his/her retirement until his/her death. Larry asked if we could lower time frame to 30 years? Mayor Jennings stated he has no problem to amend to 30 years and the employee has to reach age 65. Howell made motion to approve on 1st reading with proper second by Larry. Motion carried unanimously.

Mayor Jennings stated we need to vote to accept Randy Gwaltney retirement. Larry made motion to accept with proper second made by Kyle. Motion carried unanimously.

Mayor Jennings stated we want to thank Randy for many years of service.

Mayor Jennings stated we will be closed for the Christmas holidays on Friday, December 23 and Monday, December 26, 2022. We will be closed Monday January 2, 2023 for New Year's.

Mayor Jennings stated our next council meeting will be Tuesday, January 17, 2023 at 6:00 p.m.

Mayor Jennings presented Ordinance No. 2022-11 to amend the schedule of interfund receivables and payables in the city's audit be declared as "transfers" rather than "loans". See attached. Steve made motion to approve with proper second my Howell. Motion carried unanimously.

Council member comments

Howell – none

Steve – none

Kyle – none

Caleb asked about any type grant money for the streets or sidewalks. Mayor Jennings nothing as of yet and it's still active and going to talk to Congressman Rose.

Larry asked if there is a CBD store coming in on the square? Mayor Jennings stated he was not aware of it. Larry stated there has been a lot of concern of that type of business going in on the square next to the Library and the Church. Mayor Jennings stated he would have Christopher and Tom from the planning office check into this.

Larry would like to have retirement options researched. Mayor Jennings stated he would be very interested and would like to look at it.

Howell made motion to adjourn with proper second made by Caleb.

Meeting adjourned.

Mayor, Michael R. Jennings

City Recorder